

P.O. BOX 190 480 North Ave.
Wakefield, MA 01880
Tel. (781) 246-6363 Fax (781)
246-0419



Thomas Boettcher, Chair
Jennifer Kallay,
Secretary
Sharon Daly
Elton Prifti
John J. Warchol

Peter D. Dion, General Manager

WAKEFIELD MUNICIPAL GAS & LIGHT DEPARTMENT

BOARD OF GAS & LIGHT COMMISSIONERS MEETING

November 25, 2025

IN ATTENDANCE: Commrs., Chair Thomas Boettcher
Jennifer Kallay, Secretary
Sharon Daly
Elton Prifti
Jack Warchol

Mark Cousins, Finance Manager
Stephen Doucette, Doucette & Associates, legal counsel to
WMGLD on labor issues
Michael McCarthy, WMGLD General Counsel

**PLACE: 480 North Ave., Wakefield, MA
& Zoom Meeting**

1. CALL TO ORDER:

Commr. Boettcher called the meeting to order at 8:03 am and stated that the meeting was being recorded.

2. OVERVIEW OF MGL CHAPTER 164 AND BOARD ROLE

General Counsel McCarthy summarized the division of responsibilities under M.G.L. c. 164, stating that the General Manager is responsible for day-to-day operations and the Board is responsible for oversight and policy. He advised that in connection with the employee grievance, the Board's role is to determine whether the grievance has merit and, if so, to direct the parties to renegotiate, and that the Board is not authorized to negotiate directly with the employee. Labor counsel Doucette concurred with this advice.

3. NOTICE TO EMPLOYEE AND SCHEDULING OF DELIBERATIONS

The Board discussed that the employee had not received 48-hour written notice of the meeting. The Board reviewed whether the employee and their counsel were aware of the meeting date and time and was advised that proceeding could raise Open Meeting Law concerns and risk invalidation if an objection were made. The Board decided to postpone its deliberations until the employee and their counsel receive proper notice.

4. A motion to postpone the Board's deliberation until December 5, 2025 at 8:00 a.m. was made by Commr. Warchol and seconded by Commr. Prifti.

Vote: Commr. Warchol - yes
Commr. Daly - yes
Commr. Kallay - yes
Commr. Boettcher - yes
Commr. Prifti - yes

The motion was approved unanimously 5-0.

5. **A motion** to close the Board meeting was made by Commr. Warchol and seconded by Commr. Prifti.

Vote: Commr. Warchol - yes
Commr. Daly - yes
Commr. Kallay - yes
Commr. Boettcher - yes
Commr. Prifti - yes

The motion passed 5-0.

The meeting adjourned at 9:30 am.