



WMGLD

P.O. BOX 190 480 North Ave.

Wakefield, MA 01880

Tel. (781) 246-6363 Fax (781) 246-0419

Peter D. Dion, General Manager

Thomas Boettcher, Chair

Elton Prifti, Secretary

Philip Courcy

Jennifer Kallay

John J. Warchol

Date:

Service Address:

Phone:

As the owner of the property listed, please advise the Wakefield Municipal Gas & Light Department of the action you wish us to follow when your tenant requests discontinuance of his/her utility service.

In the interest of avoiding potential damage to your property due to cold weather, we may leave the service on in your name.

We ask for authorization by completing and returning this form. The utility costs from the day the tenant asks for termination and the new tenant requests service will be billed to you.

If you decide that you do not require the electric and/ or gas service to be continued, we will turn the meter off on your tenant's final reading date.

Please advise us of your decision by selecting the option you would like us to follow when your property is vacated. Sign this form were indicated and return it to us.
Thank you for your attention to this matter.

Option 1:

I, _____, request that my electric and/or gas utility service always remain on in my name at my property listed on the date my tenant has notified you of his/her termination date.

Signature: _____

Option 2:

I, _____, request that the electric and/or gas utility service always be shut off at my property listed on the date my tenant has notified you of his/her termination of service.

Signature: _____