

**WAKEFIELD MUNICIPAL GAS & LIGHT DEPARTMENT
BOARD OF GAS & LIGHT COMMISSIONERS MEETING**

July 26, 2018

MINUTES

IN ATTENDANCE: Commrs. Jennifer Kallay, Chairman
John J. Warchol, Secretary
Kenneth J. Chase
Kevin T. Haggerty

Peter Dion, General Manager, WMGLD

Maureen Mata, Executive Assistant
Gene Sullivan, Asst. General Manager
David Polson, Operations Manager
Mark Cousins, Financial Manager

PLACE: WMGLD Conference Room, 480 North Avenue

CALL TO ORDER:

Chairperson J. Kallay called the meeting to order at 7:32 A.M. General Manager Dion informed the Board that the meeting was being recorded.

Chair Reports:

Chair J. Kallay reported to the Board that The Massachusetts DOER will be conducting a webinar on the upcoming energy conservation program and the date to file applications is September 16, 2018. In addition, the Chair informed the Board that the Wakefield Public Library will be hosting a series of energy sustainability forums and requested that the WMGLD attend and present its solar program. Dates will be forwarded as soon as they are available.

Approval of Minutes:

Commr. J. Warchol **made a motion** to approve the minutes of May 24, 2018 with the amendment that language on his request for Berkshire Wind pro-forma information be included. The motion was seconded by Chair, J. Kallay and approved based on the inclusion of the suggested edit.

Vote: The motion was approved unanimously.

Chair J. Kallay indicated she would like to review the June 20 minutes prior to approval.

EXECUTIVE SESSION:

Commr. K. Haggerty **made a motion** to enter executive session at 7:50 A.M. to discuss issues involving contract negotiations with the Board returning to open session at its conclusion. The motion was seconded by Commr K. Chase .

Vote: The Board was polled individually and voted unanimously to enter executive session.

Commr. J. Warchol **made a motion** to return to open session at 8:11 A.M. The motion was seconded by Chair j. Kallay.

Vote: The Board was approved unanimously.

General Manager's Report:

Energy Sources: General Manager Dion reported to the Board that he attended a meeting at the State House regarding non-carbon emitting energy sources. MMWEC provided information on this subject. Discussion ensued regarding the portion of the WMGLD energy portfolio that would be purchased from the open market.

Position Opening: General Manager Dion informed the Board that a Gas Street Worker position was open due to a resignation. He further advised the Board that we recently filled a similar position and a strong candidate emerged during that process and will be given an offer of employment.

Generator Project: Operations Manager Dave Polson brought the Board up to date on this project. The generators are online and were used on the energy peak day of July 5 and the secondary peak of July 13. General Manager Dion added that the WMGLD can see significant savings because of the flexibility that the generation units give us, Capacity and transmission are the main vehicles for savings.

Battery Storage Project: Operations Manager Polson advised the board that the final bid package was being finalized. This project is scheduled to be complete in February 2019.

Berkshire Wind Phase II: The Board was informed by the General Manager that Phase II is fully subscribed and that financing is being assembled.

Strategic Planning: There was agreement that planning for an off-site strategic planning session should proceed and that invitations should be extended to other decision makers in the community.

Rates: The Board was provided rate comparison information by General Manager Dion. In response to an inquiry from Chair J. Kallay, the General Manager said that the last WMGLD rate change occurred in 2009. The various components of the rate were discussed. The Board was advised by Assistant Manager Sullivan that an adjustment in any of the components would require a new rate filing at the DPU but that he would confirm that with the DPU.

Commissioner Reports:

Commissioner Vacancy: The Board discussed the resumes received from persons interested in filling the current WMGLD Light Board commission vacancy. Three Commissioners support Mr. Courcy and one Commissioner supports Mr. Tarr.

Adjournment:

A motion to adjourn was made at 8:50 A.M. by Commr. J. Warchol and seconded by Chair J. Kallay.

Vote: Unanimously in favor of adjournment.